

Calendar

Academic Year 2003 – 2004

(Dates may change without prior notice)

| | Term 1, 2003 (03/T1) August 4, 2003 – October 12 | Term 2, 2003 (03/T2) October 13, 2003 – December 21 | Term 3, 2004 (04/T3) January 5, 2004 – March 14 | Term 4, 2004 (04/T4) March 15, 2004- May 23 | Term 5, 2004 (04/T5) May 24, 2004 –August 1 |
|---|--|--|---|---|--|
| Registration | July 21 – August 1 | September 29 – October 10 | December 8 – December 19 | March 1 – March 12 | May 10 – May 21 |
| Class Access to Blackboard | August 1 | October 10 | January 2 | March 12 | May 21 |
| Deadline date for Official Transcripts/Admission Test Score | August 1 (For students who began Term 5, 2003) | October 10 (For students who began Term 1, 2003) | December 19 (For students who began Term 2, 2003) | March 12 (For students who began Term 3, 2004) | May 21 (For students who began Term 4, 2004) |
| TA Forms Due | August 11 | October 20 | January 12 | March 22 | May 31 |
| Last Day to Add Courses | August 11 | October 20 | January 12 | March 22 | May 31 |
| Last Day to Drop Courses | August 11 | October 20 | January 12 | March 22 | May 31 |
| Last Day to Withdraw Without Financial Penalty (100% refund up to but not after this date.) (50% refund from now until the end of the 5 th week – SEE DATE BELOW.) | August 11 | October 20 | January 12 | March 22 | May 31 |
| Course Exam Proctor Forms Due | August 18 | October 27 | January 19 | March 29 | June 7 |
| Mid-Term Course Exams Sent to Proctors | August 25 (Beginning of the 4 th week) | November 3 (Beginning of the 4 th week) | January 26 (Beginning of the 4 th week) | April 5 (Beginning of the 4 th week) | June 14 (Beginning of the 4 th week) |
| Last day to receive 50% refund if drop/withdrawal. (No refund after this date. No exceptions.) | September 5 (End of 5 th week) No refund after this date. No exceptions | November 14 (End of 5 th week) No refund after this date. No exceptions | February 6 (End of 5 th week) No refund after this date. No exceptions | April 16 (End of 5 th week) No refund after this date. No exceptions | June 25 (End of 5 th week) No refund after this date. No exceptions |
| \$\$ Payment Due in Full \$\$ | September 5 | November 14 | February 6 | April 16 | June 25 |
| Last Day to File Intent to Graduate | September 5 For Term 2, 2003 | November 14 For Term 3, 2004 | February 6 For Term 4, 2004 | April 16 For Term 5, 2004 | June 25 For Term 1, 2004 |
| Commencement Notification Date | By third week in September | By third week in February | By third week in February | By second week in June | By third week in September |
| Commencement Date | December | May | May | August | December |
| Comp Exams | September 8 – September 19 | November 17 – November 28 | February 9 – February 20 | April 19 – April 30 | June 28 – July 9 |
| Last Day to Submit Comp Exam Proctor Form | September 12 For testing conducted in Term 2, 2003 | November 21 For testing conducted in Term 3, 2004 | February 13 For testing conducted in Term 4, 2004 | April 23 For testing conducted in Term 5, 2004 | July 2 For testing conducted in Term 1, 2004 |
| Final Course Exams Sent to Proctors | September 22 (Beginning of the 8 th week) | December 1 (Beginning of the 8 th week) | February 23 (Beginning of the 8 th week) | May 3 (Beginning of the 8 th week) | July 12 (Beginning of the 8 th week) |
| Grades Due from Instructors to DL Center | October 15 | January 2 | March 17 | May 26 | August 4 |
| Last Day to Remove Incomplete Grade from Previous Term | October 12 | December 21 | March 14 | May 23 | August 1 |

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| September 1 | Labor Day – Distance Learning Center CLOSED |
| November 10 | Veteran's Day – Distance Learning Center CLOSED |
| November 27 – 28 | Thanksgiving – Distance Learning Center CLOSED |
| December | Christmas - Distance Learning Center CLOSED |
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| January 1, 2004 | New Year's Day - Distance Learning Center CLOSED |
| January 19 | Martin Luther King, Jr. Day – Distance Learning Center CLOSED |
| | Administrative Day – Distance Learning Center CLOSED |
| May 31 | Memorial Day – Distance Learning Center CLOSED |
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